2025-06-03

Deadline for project PROPOSALS: **November 3th, 2025, 5 pm**

Application Form

Particiapatory intersectoral research program   
Société inclusive

Table of contents

[SECTION 1 — Detailed Project Description 2](#_Toc199840746)

[1. Needs of the Partner(s), Problem Statement, Objectives, Activities, and Deliverables 2](#_Toc199840747)

[a. Needs 2](#_Toc199840748)

[b. Objectives 2](#_Toc199840749)

[c. Deliverables 3](#_Toc199840750)

[d. Impact and Tangible Outcomes of Your Project 3](#_Toc199840751)

[e. Links with Inclusive Society themes 3](#_Toc199840752)

[2. Methodology 3](#_Toc199840753)

[3. Roles and Responsibilities of Team Members 3](#_Toc199840754)

[4. Methods for disseminating and appropriating project knowledge 4](#_Toc199840755)

[5. Demonstrating the Potential for Social Innovation 4](#_Toc199840756)

[6. Justification Intersectorality (an asset) 4](#_Toc199840757)

[7. Additional Funding Opportunities 4](#_Toc199840758)

[SECTION 2 — Timeline 4](#_Toc199840759)

[SECTION 3 — Budget 5](#_Toc199840760)

[3.1 Justification for Financial Support Requested from Société Inclusive 5](#_Toc199840761)

[3.2 Description of Partners’ Contributions 5](#_Toc199840762)

[SECTION 4 — Appendices 5](#_Toc199840763)

The description of the intersectoral participatory research program is available at: <https://societeinclusive.ca/en/appel-a-projets-12-automne-2025/>

The application form consists of five sections:

* SECTION 1 — Project Description (Maximum 4 1/2 pages, font: Times New Roman 11 pt, margin: 2 cm, single spacing)
* SECTION 2 — Timeline
* SECTION 3 — Budget
* SECTION 4 — Appendices. Tables and figures (maximum: ½ page) as well as bibliographic references can be included in the appendices. Please follow the order of the subsections.

## SECTION 1 — Detailed Project Description

**Reminder**: In **4 1/2 pages** maximum (font: Times 11 points, margins: 2 cm, line spacing: single) describe the project using the following subsections

### Needs of the Partner(s), Problem Statement, Objectives, Activities, and Deliverables

The proposed project must respond to a need identified by a community organization and not originate solely from theoretical research. This should be explicitly demonstrated in this section.

### Needs

### Objectives

### Deliverables

Please use the following table to identify the deliverables that will be produced during the project (resources, guides, knowledge syntheses, training, etc.) and their justification (relevance and usefulness of the deliverable). **½ page.**

|  |  |  |
| --- | --- | --- |
| * # | Deliverable (Description) | Justification |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
|  | **Example of deliverables:** training, publication, guide | **Example of justification:** Training is necessary to ensure a transformation in practices. A quick-reference guide can be easily used by various stakeholders. |

### Impact and Tangible Outcomes of Your Project

At the conclusion of this project, what concrete impacts and benefits do you hope to observe for individuals living with disabilities? Approximately how many individuals will be affected by this research project? Please do not repeat the research objectives.

### Links with Inclusive Society themes

### Methodology

### Roles and Responsibilities of Team Members

### Methods for disseminating and appropriating project knowledge

(Commitment of the partner and receiving community to adopting the developed solution—concrete actions such as collaboration in design, implementation, and evaluation of the developed solution).

### Demonstrating the Potential for Social Innovation

### Justification Intersectorality (an asset)

New for this call for projects: Société inclusive has updated its definition of intersectorality. Indicate how the project proposes more than the simple juxtaposition of disciplines or sectors to achieve its objectives, but that it integrates knowledge from various research sectors and from the lived experience of persons and partners.

### Additional Funding Opportunities

***OPTIONAL:*** Do you plan to apply for other funding opportunities related to this research project (INTER, SSHRC, etc.)? If so, what will you do with this additional budget? (Maximum **½ page**)

## SECTION 2 — Timeline

(Please limit to 4–6 key steps)

|  |  |  |  |
| --- | --- | --- | --- |
| Milestone | Description | Responsible | Completion Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## SECTION 3 — Budget

Note: It is recommended to meet with an intersectoral collaboration agent to complete the budget, with the possibility of adding Mitacs funding to optimize the budget.

The total budget is $35,000, with at least $10,000 allocated to support partner(s) for their participation in the project and the appropriation of results.

Download and complete the budget form. ([Budget-RPI-25-ENG.xlsx](https://societeinclusive.ca/wp-content/uploads/2025/06/5.-Budget-RPI-25-ENG.xlsx))

Ensure that the total revenue amount (C13) matches the total expenses (C46), with a net result (C48) of zero.

### 3.1 Justification for Financial Support Requested from Société Inclusive

Explain the expenses for each category *(maximum 1 page)*:

1. Research Activities
2. Partner Expenses
3. Expenses Allocated to Mitacs
4. Other Expenses Related to Additional Funding

### 3.2 Description of Partners’ Contributions

Include in-kind or cash contributions by the partner(s).

## SECTION 4 — Appendices

* Tables and figures *(maximum ½ page)*
* Bibliographic references
* Commitment letter from the main partner explaining their need, role in the project’s design and execution, and how they will use the research results.
* Collaboration letter(s) from other partners *(if applicable)*