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**Fund application form**

**For the intersectoral participatory research program**

A description of the cross-sector participatory research program is available at: [[](https://societeinclusive.ca/proj/appels-de-projets/)https://societeinclusive.ca/proj/appels-de-projets/]

**Description**

**The file is divided into 5 sections:**

* SECTION 1 - Presentation of the research project (table to be completed)
* SECTION 2 - Project description. In 4 pages maximum (font: Arial 12 points, margins: 2 cm, line spacing: single) describe the project using the subsections on the following page. Word count is for guidance only.
* OPTIONAL: Do you plan to apply for other funding opportunities related to this research project (Mitacs, INTER, SSHRC, etc.)?
* SECTION 3 - Timetable
* SECTION 4 - Budget
* SECTION 5 - Appendices. Tables and figures (maximum: ½ page) as well as bibliographical references may be appended. Please respect the order of the subsections.

 Written by : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**SECTION 1**

|  |  |
| --- | --- |
| **Project title** *Give a name that will serve as a reference to identify the project*  |  |
| **Date of request***Enter the date on which the application is submitted* |  |
| **Names of the two principal investigators** *Enter the names of the principal investigators, their home institution, and the center or network with which they are associated. Indicate, for each researcher, their scientific sector (Nature & Technologies, Health and/or Society & Culture).* | Name of researcher |  |  |
| Contact details (*e-mail and telephone)* |  |  |
| Affiliated institutions (if applicable): networks or research centers (e.g. REPAR, RTSA, CRIR, RQRV...).  |  |  |
| Scientific sector (health, society & culture or technology) |  |  |
| University of affiliation |  |  |
| Confirmed FRQ researcher status | [ ] Yes[ ]  No | [ ] Yes[ ]  No  |

**Presentation of the cross-sector participatory research project**

|  |  |  |
| --- | --- | --- |
| **Main partner***Enter the name of the main project partner, his or her representative, job title and contact details.* | Organization name |  |
| Representative |  |
| Job title |  |
| Contact details *(e-mail and telephone)*  |  |
| **Person with experiential knowledge** *Enter name, contact details and expected involvement.* | Name  |  |
| Contact details *(e-mail and telephone)* |  |
| Involvement. Example: participates in the committee, carries out collaborative data collection, participates in proofreading... |  |
| **Team members and affiliations***List the names of all collaborating and partnering co-investigators and their home institutions.* | Name | Organization / Institution / University |
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| --- |
| **Keywords (5 maximum)****Summary of project proposal (150 words)** *The summary will be read by all evaluators and partner representatives on the evaluation committee.*  |
| **Scientific sectors***Select at least two sectors to match your project* | [ ]  Health[ ]  Society and culture[ ]  Nature and technology |
| **Types of disability** | [ ]  Sensory[ ]  Motor[ ]  Cognitive[ ]  Intellectual | [ ]  Neurodiversity[ ]  Language [ ]  Multi-handicap (AU) |
| **Beneficiaries** | Target **populations** [ ]  Children and teenagers[ ]  Adults [ ]  Seniors | **Project scale**[ ]  Municipal[ ]  Provincial[ ]  Canadian | **Players involved**[ ]  Organizations[ ]  Public institutions[ ]  Companies[ ]  NPO |
| **Research topics***Identify the project's* **main** *theme(s)*  | **1. Physical environment and personal mobility**[ ]  Universal accessibility[ ]  Transport[ ]  Architecture and landscaping[ ]  Mobility aids[ ]  Communication[ ]  Literacy access to information**2. Social environment**[ ]  Para sports / physical activities[ ]  Leisure, tourism, culture[ ]  Housing[ ]  School / Education[ ]  Employment / Labor[ ]  Social life and interpersonal relations | **3. Health and adaptation-rehabilitation**[ ]  Health services[ ]  Family support services[ ]  Assistive technologies**4. Attitudes, prejudice and discrimination**[ ]  Promoting respect and rights[ ]  Staff training [ ]  Awareness |
| **Social innovation phase***Identify the phase(s) of social innovation* | [ ]  Emergence[ ]  Experiment[ ]  Appropriation |
| **Potential for transferability (scaling up)** | [ ]  Low[ ]  Medium[ ]  High |
| **Research ethics**  | [ ]  Yes, I agree with the research ethics and will take the necessary steps.[ ]  No I don't |

**SECTION 2 - Project description.**

*Reminder: In 4 pages maximum (font: Arial 12 point, margins: 2 cm, line spacing: single) describe the project using the subsections on the following page. Word count is for guidance only.*

1. Partner(s) needs, issues and objectives ;
2. Summary of expected results (3 short statements) ;
3. Methodology ;
4. Roles and responsibilities of team members *(principal investigators; students, people with experiential knowledge; trainees; partners and their teams, research professionals, co-researchers, other partners and collaborators).*
5. Links with Inclusive Society themes
6. Social innovation
7. Justifying intersectorality
8. Methods for disseminating and appropriating project results (by researchers and partner(s)) / knowledge mobilization component

**Other financing opportunities**

***OPTIONAL:*** Do you plan to apply for other funding opportunities related to this research project (INTER, SSHRC, etc.)? If so, what will you do with this additional budget? (Maximum ½ page)

**SECTION 3 - Timetable**

*(Please limit yourself to 4-6 key steps)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestones** | **Description** | **Manager(s)** | **Completion date** |
|  |  |  |  |
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**SECTION 4 - Budget**

*Please note that you will need to meet with an IFA to complete the budget with additional Mitacs funding.*

*The total budget is $35,000, including at least $10,000 to support the partner(s) for their participation in the project and for appropriating the results.*

Download and fill in the [budget](https://societeinclusive.ca/wp-content/uploads/2023/09/5.-Budget-RPI.xlsx)

Note that the amount of revenues (B9) must correspond to the amount of expenses (B41) and that the result must be zero.

**4.1 Justification for the financial support requested from Société inclusive**

**Explain expenses for each category (maximum 1 page)**

1. Research activities
2. Partner expenses
3. Expenses allocated to Mitacs
4. Other expenses associated with other financing

**4.2 Description of the contribution (in cash or in kind) of the partner(s)**

**SECTION 5 - Appendices**

* Tables and figures (maximum: ½ page)
* References
* Letter from lead partner explaining need, intended use of results and number of people who will be affected by this research project
* Letter(s) of collaboration from other partners (if applicable)
* Canadian Common CV (CCV) of team principal investigators